

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
DECEMBER 10, 2024

Approved 12-17-24

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Milligan, Swarat, Valdez, Wood

**I. CALL TO ORDER**

Chair Jarvis called the meeting to order at 11:30 am.

- The Executive Committee participated in Secret Santa gift exchange and provided gifts to the staff as well.

**II. URGENT BUSINESS**

Q: Regarding vice chair selection, has anybody ever selected a lecturer as department vice chair?

A: Because they aren't given any formal responsibilities by our UPS that would mandate a tenure track, like RTP, I don't think there is anything prohibiting it. But the assigned time would be up to the department and the Dean would have to sign off on it.

- The Executive Committee went into Executive Session.

**III. ANNOUNCEMENTS**

- (Gradilla) After many years of bureaucracy and red tape, there are murals in front of the HSS building. The artist's name is Bryan Peterson.

Q: (Kanel) Can we bring him into the Senate and give him a round of applause for how beautiful it looks?

A: (Gradilla) Yes, we could invite him. I'm not sure if he has a day job, but I will see if he can attend a meeting.

- (Mallicoat) This Friday in PLN - 130, 9:00 - 10:30 am, we will have the Honors Fall Senior Conference. We have eight students who will be presenting their work. Spring will be much larger with about 60 students.
- (Swarat) I want you to know about WASC Accreditation Standards changes. In anticipation of the new administration of the country, they are changing all mention of diversity, equity, and inclusion to the success of all students. That is out for public comments right now.

Q: (Wood) What's the timing, when would new standards go into effect?

A: (Swarat) Once they approve it. WASC is also waiting for a new president.

**IV. APPROVAL OF MINUTES**

4.1 EC Minutes 11-19-24 (draft) - *forthcoming*

4.2 EC Minutes 12-3-24 (draft) - *forthcoming*

**V. CHAIR'S REPORT**

- The Executive Committee went into Executive Session.

**VI. PROVOST REPORT – 12:30 PM**

No report; Provost report was moved to December 17 meeting.

## VII. STAFF REPORT

- Gina Passante (NSM) stepped down from the Outstanding Professor Committee, she will be submitting an application for the Carol Barnes award. Paul Stapp has agreed to replace her on the committee. Paul's name will be added to the next AS agenda for Senate approval.
- We canceled the meeting that was on your calendars for January 7<sup>th</sup> and the January 14<sup>th</sup> meeting is an if needed meeting in the event Exec needs to meet before the semester begins.

## VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Jarvis], T, 12-3-24, 1:15 - 3:45 PM, TSU Legislative Chambers
- No report submitted.
- 8.2 Diversity & Inclusion Committee [Kanel], T, 12-3-24, 1:00 - 2:00 PM, PLS-256
- Quorum met
  - Approved minutes and then had guest speaker the entire rest of the meeting.
  - Two speakers from HRDI talked about faculty searches from a D and I lens.
  - They would like some changes to the UPS to be more specific about what must be looked at. I recommended they come up with some wording to include in the UPS, send it the D and I committee, which will then send to senate exec and then to the floor for a vote.
- 8.3 International Education Committee [Gradilla], W, 12-4-24, 11:00 AM - 12:00 PM, PLS-299
- The committee completed the edits and revisions to UPS 320.102. One major feat was the addition of an updated definition of study abroad to highlight the type of academic experiences captured by study abroad
- 8.4 Information Technology Committee [Childers], F, 12-6-24, 10:00 - 11:00 AM, Zoom
- Hybrid meeting in the Academic Technology Center, quorum present
  - Minutes of the 11/1 meeting approved
  - Willie and Matt provided updates
    - Titan Insights data dashboards
    - Tech Day/AI summary
    - Titan GPT - small pilot including IT committee starting Dec 15
- 8.5 General Education Committee [Childers], F, 12-6-24, 2:00 - 4:00 PM, Zoom
- Quorum present
  - Minutes of the 10/4, 10/18, and 11/1 meetings approved
  - GE minors - the committee discussed the concerns from HSS chairs. Points in the letter were acknowledged but the committee remains supportive of the broader idea of interdisciplinary minors centered around GE facilitated by the academic programs office. A subcommittee will wordsmith UPS 410.103 and solicit additional feedback from campus constituents.
  - Review of HONR 303T Sports, Culture, and Society - concerns remain about whether Overlay Z objectives are sufficiently addressed. Additional details will be requested from the instructor.
- 8.6 Graduate Education Committee [Swarat for Wood], F, 12-6-24, 2:00 - 4:00 PM, MH-141
- Quorum met; Minutes passed.
  - Aimee Nelson announced that CSU can now propose independent doctoral programs; CSU can only propose 10 degrees a year, but it is unclear how they will be divided by campus.
  - Aimee shared that the university is working on post-graduation success, which should include graduate/professional school etc.
  - Grad Studies is working on developing a formal process to request admission exceptions.

- Chairs shared draft recommendations for grad success, linked to student feedback from focus group. Members discussed whether/how the recommendations should be ranked. Chair will send it back to the Senate Exec since this is a senate ask. Committee would like to know a timeline as when actions will be taken on the recommendations and will also ask Aimee to share with the Provost.
- Time certain: Volker Janssen gave a presentation on the ELEVAR program (the new UpGRADS), and asked how Grad Ed Committee wants to be involved. The committee welcomes ELEVAR to join periodically and provide feedback.
  - ELEVAR will host an “advising conference” and will prepare and share the full agenda with the committee. Given this, committee does not think a separate “grad ed” conference should be held in the same semester.
- Current chair will be on sabbatical in the spring. Committee voted Joe Carlin as the interim chair for Spring 2025

8.7 Extension and International Programs Committee [Gradilla], M, 12-9-24, 3:00 - 4:00 PM, CP-950-925

- Meeting cancelled.

8.8 Library Committee [Milligan], M, 12-9-24, 11:00 AM - 12:00 PM, PLS-299

- Met with quorum.
- There was nothing to vote on.
- Two exhibits going on right now, one of them on Adelante Magazine that's on the first floor north and that's running through December 31st and then the second is the Youth Under Dictators exhibit, and that is also running through December 31st.
- The library did put forward an offer to our education librarian. It has been accepted. Their start date is slated for February 24th.

8.9 Faculty Research Policy Committee [Kanel], T, 12-10-24, 9:00 - 10:00 AM, MH-141

- No report submitted.

## IX. UNFINISHED BUSINESS

9.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel

9.2 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel

1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy

## X. NEW BUSINESS

- Exec discussed UPS 410.103 - Curriculum Guidelines and Procedures: Academic Programs. The document will be on the next Exec agenda.

10.1 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

10.2 Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures

10.3 UPS 411.601 - Policy on Academic Internships - (Discussion item)

10.4 Revisions to UPS 100.610 - Program Discontinuance and Program Suspension

1. EO EP&R 19-10

10.5 Revisions to UPS - 411.105 - Support Courses

## XI. MEMBER ITEMS

## XII. ADJOURNMENT

- M/S/P (Valdez/Jarvis) Meeting adjourned at 12:50 pm.